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10 April 1970

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 15
6 - 10 April 1970

1. As a result of the economy move in Government, the Department of Defense has been unable to fill quotas in several courses (no money available for travel). The Agency has benefited by getting additional spaces in the very popular DODCI Senior Executive Course. For the next course, starting Monday, we have four officers attending: [REDACTED] 16, 25X1A O/DDS; [REDACTED] -16, [REDACTED] GS-17, FE; and [REDACTED] GS-16, DDP/MPS.

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3. The National War College class departs for the overseas orientation trips on 16 April. The Latin America trip (Messrs. [REDACTED] FE; and [REDACTED] OCI) and the Africa trip ([REDACTED] OCS) itineraries haven't changed. The European trip [REDACTED] has cancelled the [REDACTED] portion and substituted [REDACTED] and a stop over in [REDACTED] 25X1A 23 - 26 April. Approvals are pending in CI and OS for Mr. [REDACTED] to participate in this visit.

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4. Two of three SB employees will attend a sensitivity training session (Cross-Cultural Workshop) beginning 10 April. The third, [REDACTED], has canceled. The Clandestine Service has shown an increasing interest recently in sensitivity training.

5. In a telephone call to AIR on 9 April, Dr. Rolfe L. Allen informed us that he is retiring from the Department of Defense, effective 30 April. Dr. Allen is presently with the Office of the Deputy Chief of Staff for Personnel, Schools and Education Division, and has for many years served as Education Advisor for the Department of Army, guiding the training programs for all civilian Army personnel. Dr. Allen's connection with CIA dates back to approximately 1953 when the former Director of Training, Matthew Baird, and the former DDP, initiated a liaison relationship for training matters. Dr. Allen has been a strong supporter of the Agency through the years. He has been instrumental not only in supplying information to OTR on courses but also in procuring hard-to-get spaces in specific Army courses in which cover was a factor. He mentioned that he would be forwarding a letter to the Director of Training concerning his retirement.

6. The Defense Supply Agency has again offered spaces to the Agency in its semi-annual Defense Petroleum Indoctrination Course. The next running is scheduled for 18 - 22 May in Tulsa, Oklahoma. We have two spaces; one will be filled by OER and the other by [REDACTED]

7. On Friday, 27 March 1970, five persons from OTR attended a demonstration in Glebe Building of the Audiscan System for sound-filmstrip presentations. The equipment is designed for individualized instruction, including programmed instruction, and is small and portable. A single "snap-in" cartridge contains both the sound and the visual presentation. The 16mm continuous-loop filmstrip and synchronized audiotape system can be programmed for up to 25 minutes of sound and 225 visuals.

8. On Tuesday, 31 March 1970, three persons from OTR [REDACTED] attended a one-day workshop in Baltimore on the Process of Training, sponsored by the Maryland Chapter of the American Society for Training and Development. Dr. Leonard Nadler of George Washington University conducted the workshop. Some of his materials and ideas may be useful in our Instructor Training Course.

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9. Eight persons from OTR and one from the Office of Computer Services visited the Naval Academy on 1 April for a demonstration of their Computer-Assisted Instruction system. The director of the CAI project provided background information on the development of their CAI courses and the favorable results they have obtained. The group was also given information on the Physics multi-media courses and saw examples of the media used, including programmed instruction, videotape, and audio tape and visuals. A short time was also spent being briefed on the television studio at the Academy.

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10. [REDACTED] has received the necessary security clearances and will begin the pilot Technical Writing Workshop for NPIC and OSI on Wednesday, 29 April. There will be a total of eight 2 1/4 hour sessions for each group. [REDACTED] was here on 3 April to receive his security briefing and to meet with representatives of OSI and NPIC regarding tailoring the course to meet their specific needs.

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11. Stacks from the Operations School will be transferred to the Library to accommodate the college catalogues coming from AIR/ISS.

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[REDACTED]
Chief
Instructional Support Staff

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